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17 May 1950

MEMORANDUM FOR: Training Liaison Officers, OSO and OPC

SUBJECT: Foreign Service Institute Courses

1. In order to determine the proper transfer of funds to the Foreign Service Institute for training CIA personnel during the fiscal years of 1951 and 1952, it is necessary that TRD know the approximate language training requirements of OSO and OPC. The FSI has announced that it will run language-and-area courses in Chinese, Japanese, Hindustani and Persian, in addition to others, during fiscal 1951.

2. The Divisions are requested to inform TRD by 1 June of the estimated number of students who will require training, specifying which language and length of available time. Please take into consideration in this estimate not only new personnel coming on board but also field returnees and headquarters personnel who will require language training to equip them for new assignments.

3. We are especially interested in receiving your requests for the four intensive language courses mentioned in paragraph 1 at your earliest opportunity.

FOR THE CHIEF, TRD:

Records & Scheduling Officer, TRD

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